

**INTERNAL QUALITY ASSURANCE CELL**  
**GOKHALE EDUCATION SOCIETY'S COLLEGE OF EDUCATION SANGAMNER**  
**2022-23**

**Minutes of IQAC General Meeting**

**Date:** 2/09/2022

**Venue:** Principal Office

**Time:** 1.00PM

The meeting of IQAC was held on 2<sup>nd</sup> September 2022 at 1.00PM with the following agenda.

**Agenda**

1. Review of meeting held on 2/06/2022
2. Finalizing academic planning for year 2022-23
3. Budget and purchase for year 2022-23
4. Preparation of AQAR 2021-22
5. Preparation of IQA& NAAC
6. Review of feedback of year 2021-22
7. Review of academic result of year 2021-22
8. Attendance of Students
9. On the spot issues

Following members were present for this meeting

<b>Sr. No.</b>	<b>Name of Person</b>	<b>Designation</b>	<b>Sign</b>
1	Prin. Dr. Sandhya Khedekar	Chair Person	
2	Prin. Dr. Ram Kulkarni	Member, Management Representative	
3	Mrs. Sanjyot Vaidya	Member, Employers Representative	
4	Dr. Sulbha Patil	Member, Teacher Representative	
5	Dr. BaluMurade	Member, Teacher Representative	
6	Mr. Amol Chawande	Member, Teacher Representative	
7	Mr. Ramesh Pingale	Member, Administrative Representative	
8	Mr. Sunil Lawhale	Member, Administrative Representative	
9	Mr. Sandeep Wackchoure	Member, Local Society Representative	
10	Mr. Raju Shaikh	Member, Alumni Representative	
11	Mr. Naresh Gandhale	Member, Students Representative	
12	Mr. Sunil Desale	Coordinator	

## Leave of Absence - Nil

Mr. Sunil Desale welcomed all the members and brief the committee members about agenda.

Sr. No.	Agenda	Minutes
1	Review of meeting held on 2/06/2022	Coordinator read the minutes of the previous meeting and passed by the members.
2	Finalizing academic planning for year 2022-23	1. It was decided that academic plan made by IQAC is finalized with some minor changes suggested by members. 2. It was decided that individual planning of teaching subjects and departments to be prepared and submit before 10 <sup>th</sup> October 2022 to IQAC without fail.
3	Budget and purchase for year 2022-23	The budget of IQAC for the year 2022-23 was finalized.
4	Preparation of AQAR 2021-22	It was decided that AQAR for the year 2021-22 should be online submitted to NAAC by 31 <sup>st</sup> December 2022 and responsibility given to Mr. Sunil Desale.
5.	Preparation of IIQA and SSR	It was decided that IIQA to be submitted to NAAC before 31 March 2023 and responsibility given to Mr. Sunil Desale. Criterionwise distribution to be made and assign responsibility to prepare SSR ( Gen, Extended, C-I & VII to S. Y. Desale, C-II to Dr. B.S.Murade and S. B. Ghadge, C-III to S. L. Pardeshi, C-IV to A. S. Chawande, C-V to Dr. S.U.Patil, C- VI to A.D.Pithe and decided to complete it before 31 May.
5	Review of feedback of year 2021-22	Declaration of feedback analysis to all staff

		members and suggestion for improvement was given.
6	Review of academic result of year 2021-22	The result of college was 100% and 75.60% students got 'O' grade and 24.4% students got 'A+' grade. It is decided that take effort to improve percentage of 'O' grade students by at least 5%.
7	Attendance of Students	It was decided that student daily attendance will be taken at first lecture and responsibility to given to Mr. A.D. Pithe. Attendance of Internship will be taken by in charge faculty and submitted to Mr. A.D. Pithe.
8	On the spot issues Organizing state level Seminar/ conference	It was decided that to organize 1-2 lectures on NAAC-SSR Preparation and responsibility given to Mr.S.Y. Desale.

The meeting was conducted with vote of thanks proposed by Dr.Sulbha Patil.

**Mr. Sunil Desale**  
Coordinator  
Internal Quality Assurance Cell

**Dr. Sandhya Khedekar**  
Principal

## Minutes of IQAC General Meeting

**Date:** 11/06/2023

**Venue:** Principal Office

**Time:** 3.00PM

The meeting of IQAC was held on 11<sup>th</sup> June 2023 at 3.00 pm with the following agenda.

### Agenda

1. Review of meeting held on 2/09/2022
2. Review of academic planning
3. Review of budget and purchase.
4. Review of attendance of Students
5. Review of NAAC accreditation Process
6. On the spot issues

Following members were present for this meeting

Sr. No.	Name of Person	Designation	Sign
1	Prin. Dr. Sandhya Khedekar	Chair Person	
2	Prin. Dr. Ram Kulkarni	Member, Management Representative	
3	Mrs. Sanjyot Vaidya	Member, Employers Representative	
4	Dr. Sulbha Patil	Member, Teacher Representative	
5	Dr. Balu Murade	Member, Teacher Representative	
6	Mr. Amol Chawande	Member, Teacher Representative	
7	Mr. Ramesh Pingale	Member, Administrative Representative	
8	Mr. Sandeep Wackchoure	Member, Local Society Representative	
9	Mr. Raju Shaikh	Member, Alumni Representative	
10	Mr. Naresh Gandhale	Member, Students Representative	
11	Mr. Sunil Desale	Coordinator	

**Leave of Absence :** 1. Mrs. Sanjyot Vaidya.

Mr. Sunil Desale welcomed all the members and brief the committee members about agenda.

<b>Sr. No.</b>	<b>Agenda</b>	<b>Minutes</b>
1	Review of meeting held on 2/09/2022	Coordinator read the minutes of the previous meeting and passed by the members.
2	Review of academic planning	Discussion on the activities planned and conducted accordingly. Members are satisfied and decided to conduct remaining activities as per plan.
3	Review of budget and purchase	Review of budget and purchase taken and finalized future purchasing equipment's.
4	Review of attendance of Students	The daily attendance of S.Y.B.Ed. students was taken from 19 <sup>th</sup> September 2022 where as F.Y.B.Ed. students from 28 <sup>th</sup> December 2022.
5	Review of NAAC Process	Review of NAAC Process taken; All Members are satisfied
6	On the spot issues	----

The meeting was conducted with vote of thanks proposed by Mr. Amol Chawande.

**Mr. Sunil Desale**  
Coordinator  
Internal Quality Assurance Cell

**Dr. Sandhya Khedekar**  
Principal