

**INTERNAL QUALITY ASSURANCE CELL**  
**GOKHALE EDUCATION SOCIETY'S COLLEGE OF EDUCATION SANGAMNER**  
**2020-21**

**Minutes of IQAC General Meeting**

**Date:** 15/06/2020

**Venue:** Principal Office

**Time:** 3.00PM

The meeting of IQAC was held on 15<sup>th</sup> July 2020 at 11.00 am with the following agenda.

**Agenda**

1. Review of meeting held on 09/03/2020
2. Finalizing academic planning for year 2020-21
3. Budget and purchase for year 2020-21
4. Preparation of AQAR 2019-20
5. Review of feedback of year 2019-20
6. Review of academic result of year 2019-20
7. Attendance of Students
8. On the spot issues

Following members were present for this meeting

<b>Sr. No.</b>	<b>Name of Person</b>	<b>Designation</b>	<b>Sign</b>
1	Prin. Dr. Sandhya Khedekar	Chair Person	
2	Prin. Dr. Ram Kulkarni	Member, Management Representative	
3	Mrs. Sanjyot Vaidya	Member, Employers Representative	
4	Dr. Sulbha Patil	Member, Teacher Representative	
5	Dr. Balu Murade	Member, Teacher Representative	
6	Mr. Amol Chawande	Member, Teacher Representative	
7	Mr. Sunil Joshi	Member, Administrative Representative	
8	Mr. Sunil Lawhale	Member, Administrative Representative	
9	Mr. Sandeep Wackchoure	Member, Local Society Representative	
10	Mr. Raju Shaikh	Member, Alumni Representative	
11	Mrs. Ashvini Shinde	Member, Students Representative	
12	Mr. Sunil Desale	Coordinator	

**Leave of Absence - Nil**

Mr. Sunil Desale welcomed all the members and brief the committee members about agenda.

Sr. No.	Agenda	Minutes
1	Review of meeting held on 09/03/2020	Coordinator read the minutes of the previous meeting and passed by the members.
2	Finalizing academic planning for year 2020-21	1. It was decided that academic plan made by IQAC is finalized with some minor changes suggested by members. 2. It was decided that individual planning of teaching subjects and departments to be prepared within 7 days and submitted to IQAC without fail. 3. Due to covid pandemic, it was decided that every teacher prepare Google classroom for each subject and submit class code to IQAC within 7 days without fail.
3	Budget and purchase for year 2020-21	The budget of IQAC for the year 2020-21 was finalized.
4	Preparation of AQAR 2019-20	It was decided that AQAR for the year 2019-20 should be online submitted to NAAC by 31 <sup>st</sup> December 2021.
5	Review of feedback of year 2019-20	Declaration of feedback analysis to all staff members and suggestion for improvement was given.
6	Review of academic result of year 2019-20	The result of college is 93.93% and 90.90% students got A grade(distinction). It is decided that take effort to improve result up to 100%.
7	Attendance of Students	It was decided that student daily attendance will be collected from Google class room. and responsibility given to all teaching staff.
8	On the spot issues Organizing state level Seminar/ conference	It is decided that the to organize webinar in each month on different subject and responsibility given to Mr. Amol Chawande and Mr. Sunil Desale.

The meeting was conducted with vote of thanks proposed by Dr.BaluMurade.

**Mr. Sunil Desale**

**Dr. Sandhya Khedekar**

Coordinator  
Internal Quality Assurance Cell

Principal

## Minutes of IQAC General Meeting

**Date:** 01/04/2021

**Venue:** Principal Office

**Time:** 2.00PM

The meeting of IQAC was held on 9<sup>th</sup> March 2020 at 2.00 pm with the following agenda.

### Agenda

1. Review of meeting held on 15/06/2020
2. Review of academic planning
3. Review of budget and purchase.
4. Review of attendance of Students
5. Review of State Seminar on NEP
6. On the spot issues

Following members were present for this meeting

Sr. No.	Name of Person	Designation	Sign
1	Prin. Dr. Sandhya Khedekar	Chair Person	
2	Prin. Dr. Ram Kulkarni	Member, Management Representative	
3	Mrs. Sanjyot Vaidya	Member, Employers Representative	
4	Dr. Sulbha Patil	Member, Teacher Representative	
5	Dr. Balu Murade	Member, Teacher Representative	
6	Mr. Amol Chawande	Member, Teacher Representative	
7	Mr. Sunil Joshi	Member, Administrative Representative	
8	Mr. Sunil Lawhale	Member, Administrative Representative	
9	Mr. Sandeep Wackchoure	Member, Local Society Representative	
10	Mr. Raju Shaikh	Member, Alumni Representative	
11	Mrs. Ashvini Shinde	Member, Students Representative	
12	Mr. Sunil Desale	Coordinator	

### Leave of Absence

Mr. Sunil Desale welcomed all the members and brief the committee members about agenda.

Sr. No.	Agenda	Minutes
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1	Review of meeting held on 15/06/2020	Coordinator read the minutes of the previous meeting and passed by the members.
2	Review of academic planning	Discussion on the activities planned and conducted accordingly. Members are satisfied and decided to conduct remaining activities as per plan.
3	Review of budget and purchase	Review of budget and purchase taken and finalized future purchasing equipment's.
4	Review of attendance of Students	The daily attendance of students was taken from July 2020.
5	Review of Webinars on NEP	Review of webinars taken, All Members are satisfied
6	On the spot issues	----

The meeting was conducted with vote of thanks proposed by Dr.Sulbha Patil.

**Mr. Sunil Desale**  
Coordinator  
Internal Quality Assurance Cell

**Dr. Sandhya Khedekar**  
Principal